

	19 Oct, 2025 Sunday Day 1	20 Oct, 2025 Monday Day 2	21 Oct, 2025 Tuesday Day 3	22 Oct, 2025 Wednesday Day 4
07:00 - 09:00	Arrival & Registration of Participants Hotel Rooms Available From 14:00	Breakfast	Breakfast	Breakfast
09:00 - 10:30		Project Management Fundamentals <ul style="list-style-type: none"> Core concepts of project management Overview of development approaches (traditional, agile, hybrid) Understanding project roles and managing change 	Planning and Developing the Project Schedule (Schedule Management)	Plan Procurement Management (Procurement Management), Plan Stakeholder Engagement (Stakeholder Management)
10:30 - 10:45		Coffee-Break	Coffee-Break	Coffee-Break
10:45 - 12:30		Project Life Cycle & Process Groups <ul style="list-style-type: none"> Project life cycle phases Key process groups and their interactions Domains of project management 	Planning Costs and Determining the Budget (Cost Management) & Planning Quality (Quality Management)	<ul style="list-style-type: none"> Direct and manage project work: implementing approved changes Leading and developing the project team Implementing risk responses during execution
12:30 - 13:30		Lunch	Lunch	Lunch
13:30 - 14:45		Project Charter Development (Integration Management), Identifying Stakeholders (Stakeholder Management)	Planning Resource Management (Resource Management), Planning Risk Management (Risk Management)	Monitor and Control Project Work (Integration Management) and Perform Integrated Change Control
14:45 - 15:00		Coffee-Break	Coffee-Break	Coffee-Break
15:00 - 16:30		Developing the Project Management Plan (Integration Management), Creating the Work Breakdown Structure (Scope Management)	Planning Communications Management (Communications Management)	Controlling Project Performance Across Knowledge Areas
	No Dinner	No Dinner	No Dinner	No Dinner
	Free Time	Free Time	Free Time	Free Time

	23 Oct, 2025 Thursday Day 5	24 Oct, 2025 Friday Day 6	25 Oct, 2025 Sunday Day 7
07:00 - 09:00	Breakfast	Breakfast	Breakfast
09:00 - 10:30	Project Closure (Integration Management) Key steps for successful closure: <ul style="list-style-type: none"> ○ Formal acceptance of deliverables ○ Administrative closure & documentation ○ Contract closure and vendor finalization ○ Knowledge transfer and transition to operations 	No Class Day	Departure Day of Participants & Check-Out until 12.00
10:30 - 10:45	Coffee-Break	No Coffee - Break	
10:45 - 12:30	Project Reporting & Lessons Learned	No Class Day	
12:30 - 13:30	Lunch	No Lunch	
13:30 - 14:45	Capturing Lessons Learned, Building a Culture of Continuous Improvement	No Class Day	
14:45 - 15:00	Coffee-Break	No Coffee-Break	
15:00 - 16:30	Final Review & Closing Reflections	No Class Day	
18:00 - 20:00	No Dinner	No Dinner	
20:00 -	Free Time	Free Time	